

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, NOVEMBER 4, 2020**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, November 4, 2020 at 7 PM. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O'Keefe; Building Inspector, Robert O'Shea; Village Treasurer, Patricia Mulderig; Police Chief, Charles M. Lohmann and Village Attorney, Anthony S. Guardino and Co-Counsel, Philip Butler.

1. Mayor – Douglas A. Dahlgard

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:

RESOLUTION #122-20

BE IT RESOLVED, to direct the village clerk to post and publish said meeting and to be held at Village Hall, 500 North Country Rd., St. James, NY 11780 time then in effect.

- NYS Labor Law Section 27-c. Discussion ensued. No action taken.

It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:

RESOLUTION #123-20

RESOLVED, the village treasurer is authorized and directed to release payment to Reliable Tree Service, voucher #20200560, in the amount of \$9,615.00 [NINE THOUSAND SIX HUNDRED FIFTEEN DOLLARS AND NO CENTS] and Town of Smithtown, voucher #20200556, in the amount of \$1,926.40 [ONE THOUSAND NINE HUNDRED TWENTY SIX DOLLARS AND 40 CENTS] for services rendered.

- Discussion regarding Executive Order 203. No action taken.
- Review of forecasted paving costs for Fifty Acre Road. No action taken.
- Preliminary review of 2021/2022 budget. No action taken.
- Discussion regarding 2021/2022 contract with St. James Fire District. No action taken.
- Deer issues reviewed. No action taken.
- Traffic control measures on Rt. 25A. No action taken.
- Update regarding repair of pillars on Gate Road. No action taken.
- It was, upon motion by Mayor Dahlgard, second by Deputy Mayor White, and unanimously adopted, to move to executive session to discuss personnel.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #124-20
RESOLVED, to appoint Tracie Villani, as a Court Clerk, , on a non-civil service basis, not to exceed TWENTY (20) hours per week at the rate of \$26.00/hr., with public office hours and days to be Tuesdays and Thursdays from 9 am until 2 pm, with the balance of hours to be determined by the Village Justice. Due to COVID-19 this resolution is effective retroactively to April 2020.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted to move back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted, to adjourn the meeting at 9:15 PM.

Respectfully Submitted,

Margaret O'Keefe, Village Clerk